

LICENSING SUB-COMMITTEE

10 June 2016

Attendance:

Councillors:

Mather (Chairman) (P)

Green (P)

Laming (P)

Other Members in attendance (but who did not speak):

Councillor Cook

Officers in attendance:

Mr R Ainslie, Ms N Fellows – South Downs National Park Link Officers
Miss C Stefanczuk – Licensing Manager
Ms C Tetstall – Licensing Solicitor
Ms A Toms – Environmental Health Manager

1. **APPLICATION FOR PREMISES LICENCE – MATTERLEY BOWL,
WINCHESTER (BOOMTOWN)**
(Report LR476 refers)

The Chairman welcomed to the meeting:

- Mr Philip Kolvin QC – Counsel for the Applicant
- Mr Matthew Phipps – Solicitor for the Applicant
- Mr Christopher Rutherford and Mr Lak Mitchell – Co-Directors of Boomtown UK Festival Ltd
- Ms Kerry Veitch – Event Co-ordinator for Boomtown
- Mr Tom Ferris – CTM, Traffic Management for Boomtown
- Mr Rob Millar – F1 Acoustics, Noise Management for Boomtown
- Mr Adrian Coombs – Major Events Boss Ltd, Event Consultant for Boomtown
- Mr David Pain – Interested Party
- Mr Ellis – Interested Party

Miss Stefanczuk introduced the application to the Sub-Committee. In summary, she explained that the application was for a new premises licence seeking to extend the capacity of the event to 59,999 persons maximum over five consecutive days, on one occasion per calendar year, at Matterley Bowl. It was noted that South Downs National Park was the planning authority, and

that representations had been received, as responsible authorities, from South Downs National Park and the City Council's Environmental Health Manager.

The applicant and their representatives had met with the Environmental Health Manager, Ms Toms, and agreed the following additional / amended conditions, in addition to those in the original application:

- PN 18 (b) (related to the limits of regulated entertainment between the hours of 00:00 and 04:00 on a Monday morning) be amended to enable 'the playing of a film provided that no noise shall be heard at the boundary of the licensed area'
- That 'no regulated entertainment shall be provided in areas B (car park) and C (camping area) as shown on the site plan.'

With these revisions having been accepted by the applicant, and with noise modelling software data being in place, the Environmental Health Manager had withdrawn her representations which related to the prevention of public nuisance.

Miss Stefanczuk explained that all representations received had related to crime and disorder and public nuisance concerns. In reference to the Licensing Authority's adopted Licensing Policy, although it was the expectation that planning permission was in place, the licence application was nevertheless a separate matter from that.

Boomtown Festival representatives currently held a premises licence, PREM655, for a smaller area of land on the site and the applicant confirmed that this would be surrendered should the application before the Sub-Committee today be granted.

Miss Stefanczuk suggested that proposed condition PN2 should be re-worded. This was agreeable to the applicant and alleviated a number of concerns around the increased capacity sought, namely: 'no less than 40% of total tickets sold after the first 40,000 tickets, will require the holder of the ticket to access the site by coach (whether public transport or coach transfer from local train stations).' It was also noted that a typographical error featured in proposed condition PN4 – 'Suring' should be amended to read 'During'.

In response to a question from the Chairman, Miss Stefanczuk confirmed that a recent minor variation application from Boomtown had been refused by officers as it could impact on the licensing objectives and was therefore deemed not to be a 'minor variation'. The applicant had addressed this by submitting the application before Members today.

Miss Stefanczuk suggested that the Sub-committee might wish to consider whether it was necessary to exempt the applicant this year from the need to give six months notice that it wished to hold an event. However, the applicant had in fact given the required notice that it intended to hold an event this year.

Mr Kolvin then presented the applicant's case. From its origins some eight years ago, the event had now grown to the current situation where 26 people worked full time on this event each year and that 11,600 people would be working on site over the festival. It attracted attendances from all over the world and was estimated to contribute £7.4m for the Hampshire economy. A number of grants had recently been received, including one from the Arts Council to develop the theatrical aspects of the event. The event now incorporated a number of aspects and initiatives to make it even more family friendly. The size and scale of the event meant that there was an on-site police presence, a mini hospital as well as an on-site road management department. The event was committed to raise funds for the Hampshire and Isle of Wight Air Ambulance and Oxfam, and volunteer workers' wages would be donated to charity by the applicant. The event, based on the current licence, was now sold out and so the applicant would like to increase the capacity. It was hoped to have done this via the minor variation procedure referred to earlier by Miss Stefanczuk but today's application was to determine the application on its merits. Whilst the application sought an extra 10,000 capacity, this included additional personnel working on the site – so in reality it meant around 8,500 extra attendees. Mr Kolvin confirmed that no changes were being sought to the licensing activities, hours or noise conditions and that tailored conditions appropriate for the site and local environment had been drawn up and were fully agreeable to the applicant. In referring to the site plan, there were new smaller stages in area A, a new car park in area B, a new camping area in area C as well as designated family and disabled camping areas.

In respect of the extra conditions shown in italics in the report, Mr Kolvin elaborated that CD3 involved a crime management plan being prepared that had to be agreed with by the Police; CD4 required a security plan which would involve the employment of 700 security-related people and the applicant covering the £300,000 police bill; CD5 involved a Crime Prevention Manager being employed and on site. This was all agreeable to the applicant and all timescales had been met.

Those parking in the west side car park would have a ticket advising that they could not leave the site onto the A3 and, other than in peak morning hours, would instead be diverted onto the A272. This would help address previous public nuisances concerns.

Mr Kolvin confirmed that condition PN2, referred to earlier, was agreeable and that no less than 40% of total tickets sold after the first 40,000 tickets, would require the holder of the ticket to access the site by coach (whether public transport or coach transfer from local train stations)'; only by being on a specific coach in transit would a ticket be issued to a person. He also confirmed that £20,000 would be spent on a comprehensive traffic survey (to be analysed thoroughly so as to inform future events) and that he concurred with the requests and comments made earlier by Miss Stefanczuk and Ms Toms.

Mr Kolvin advised that, following the grant of temporary planning permission by South Downs National Park Authority, a number of controls had been

sought. These included a comprehensive event management plan (covering issues such as traffic, health and safety, lighting, site contamination, biodiversity and site restoration). A comprehensive 'whole event plan' also needed the approval of South Downs National Park Authority. An appropriate ecological assessment had to be submitted every year, and adhered to. The applicant would also be entering into a s106 agreement to establish a footpath that would run from the Cheesefoot Head car park to the South Downs Way. A walking route around the site would be made permanent and environmental and ecological improvements to this site of special scientific interest would be undertaken. Relevant protections would then be put in place whilst the event was running.

In terms of the licensing objectives, Mr Kolvin advised the following:

- Crime and Disorder: the applicant worked closely with the police at all levels, and a Safety Advisory Group had been formed comprising a membership of related agencies.
- Public Nuisance: the applicant continued to work closely with the Council's Environmental Health Officers. The use of a specific noise propagation unit had been agreed as appropriate by Environmental Health. No other equipment was to be brought on site and for each stage area, the capacity and specific sound system was clearly set out and agreed. A construction management plan was also in place.
- Public Safety – risk, fire, health & safety and weather assessments had been prepared.
- Protection of Children – child and youth welfare policies were in place, and a safe environment for children would be maintained. Currently attending, with responsible adults, were 500 12-17 year olds and 500 Under 12's. It was noted that 40% of those attending so far were aged 30 or more, so the event attracted a mix of ages.

Whilst highway management was a planning, rather than a licensing, issue, Mr Kolvin highlighted that the planning authority had been satisfied with the ability of the promoter to meet requirements in this respect. Around 40% of current attendees were believed to be coming by public transport. Car share options were being actively promoted; there was increased shuttle bus provision. A 74 page traffic management plan had been prepared and the event's traffic management expert would be on site throughout.

In concluding his presentation, Mr Kolvin welcomed the partnership approach that had evolved and that ongoing liaison with all parties was crucial to make the event a success. A community liaison team would be on site throughout to assist with residents' concerns and issues.

In response to Members' questions, Mr Ferris confirmed that road closures and related 'gaps' would be administered in accordance with police and highway authority instructions, and Ms Toms advised that, in respect of noise complaints, five complaints had been made to the Council after the last Boomtown event and another four were received during it. Mr Ferris also stated that the residents' debrief meeting held after last year's event was not well attended (taken to be a good sign) but that congestion issues on the A31

were being addressed with the use of the A272 for some vehicles and an east exit from the northern part of the site. Signage, including notifications of diversion routes, would be installed further out from the site this year. Ms Toms confirmed that Environmental Health were now satisfied with the noise management arrangements, including software and receptors, and that the concerns around the capacities of the different sound systems had been addressed. It was now a case of good management of these at the event.

Ms N Fellows, Link Officer at South Downs National Park Authority, confirmed that temporary planning permission for the event had been granted the previous day by the Authority's Planning Committee and the conditions included that an event management plan be produced and approved, incorporating the Dark Night Skies organisation's involvement and promotion and education about the National Park itself. The Authority appreciated that the event attracted many young people, an under-represented group of visitors to the Park, and so this was an opportunity to promote it to them. An economic study was also to be commissioned and there were a number of sustainability-related requests such as the donation of left over food to local people in need. The introduction of the western car park, and access to the roundabout, had been a concern for the Authority and so the granting of temporary permission would enable this to be monitored and reviewed. In response to a question from the Chairman, Ms Fellows felt that the review had allowed for the Authority's concerns to be addressed subject to ongoing monitoring.

Interested parties who had submitted relevant representations within the statutory timescale were then invited to speak. Mr David Pain, speaking on behalf of himself, Roger Bennett, Beauworth Parish Meeting, Simon Scott and Terence Jones, queried the timescales and application form content, which were confirmed by Miss Stefanczuk as both being statutory and thus beyond the City Council's control. He asked why the silent disco was not a feature at each evening and asked that condition PN18 (b) apply to all noise, not just films. He queried the figure cited earlier in the meeting in respect of the low level of noise complaints last year as residents had been advised to go directly to the Boomtown organisers. He asked that the number of complaints made to Boomtown at this year's festival should be made known to the City Council in order to get a more accurate representation. He highlighted that the direction of wind was a key factor in terms of what noises could be heard and when, particularly in respect of low frequency noise.

Mr Pain sought to introduce new material at the hearing (which comprised letters from the applicant's solicitor to those who had made representations) and (with the agreement of the applicant) this material was put before Members of the Sub-Committee.

Mr Ellis then spoke, but sought to make representations that were not part of his original submission and so could not be heard.

In response to Mr Pain, Mr Kolvin clarified how the organisers would adhere to proposed condition PN11 and the two different sound levels (one covering 11:00 – 23:00, and one covering 23:00 – 04:00) that would be in operation.

He confirmed these met World Health Organisation guidelines. Should the wind carry noise in a certain direction, then the organisers would address this and, if found to be beyond the limits permitted, would arrange for the sound levels to be reduced.

The Sub-Committee retired to deliberate in private.

On returning to the meeting room, the Chairman stated that the Sub-Committee had carefully considered the application and the representations made by all parties. It had taken into account the duties under the Crime and Disorder Act 1998 and the rights set out in the Human Rights Act 1998.

Members supported the application subject to the conditions (incorporating the amended conditions shown in italics) on pages 13-20 of the report, together with the following additions:

- PN2 to state that ‘no less than 40% of total tickets sold after the first 40,000 tickets, will require the holder of the ticket to access the site by coach (whether public transport or coach transfer from local train stations).’
- PN4 – the first word ‘Suring’ be amended to read ‘During’.
- PN 18 (b) (related to the limits of regulated entertainment between the hours of 00:00 and 04:00 on a Monday morning) be amended to enable but limit ‘the playing of a film provided that no noise shall be heard at the boundary of the licensed area’
- A new condition PN19 to read ‘No regulated entertainment shall be provided in areas marked B and C plan attached to the premises licence’

The reason for the decision was that the Sub-Committee considered that the conditions offered by the applicant, arising from constructive dialogue and partnership working with relevant authorities and local communities, will promote the four licensing objectives and also further the Council’s priorities in respect of tourism and the local economy as set out in the Council’s licensing policy and statutory guidance. The Sub-Committee feels that the conditions will ensure that an appropriate balance is set between the interests of those wishing to provide and enjoy licensable activities and those who might be affected by them.

The Chairman thanked all present for attending the meeting and explained to all parties that they would be formally notified of the decision in writing in due course.

RESOLVED:

1. That the application for a new premises licence for the Boomtown Festival at Matterley Bowl, Alresford Road, Winchester be approved with the conditions set out below placed on the licence.

REASON

The reasons for this decision are that the Sub-committee consider that the conditions offered by the Applicant, arising from constructive dialogue and partnership working with relevant Authorities and local communities, will promote the four Licensing Objectives and also further the Council's priorities relating to tourism and the local economy as set out in the Council's Policy and in the statutory guidance.

The Sub-Committee feels that the conditions will ensure that an appropriate balance is set between the interests of those wishing to provide and enjoy licensable activities and those who might be affected by them.

Operating Hours

1. The hours the premises may be used for regulated entertainment shall be:

(a) Plays and films

(i)	Thursday	1000 to 0000
(ii)	Friday	1000 to 0000
(iii)	Saturday	0000 to 0000
(iv)	Sunday	0000 to 0400 Monday

(b) Live Music

(i)	Thursday	1000 to 0000
(ii)	Friday	1000 to 0400 Saturday
(iii)	Saturday	1000 to 0400 Sunday
(iv)	Sunday	1000 to 0000

(c) Recorded music and performance of dance

(i)	Thursday	1000 to 0000
(ii)	Friday	1000 to 0400 Saturday
(iii)	Saturday	1000 to 0400 Sunday
(iv)	Sunday	1000 to 0400 Monday*

* see condition PN18

2. The hours the premises may be used the provision of late night refreshment shall be:

(i) **Thursday to Sunday 2300 to 0500 the next day**

3. The hours the premises may be used for the sale of alcohol shall be:

(i) **Monday to Sunday 0000 to 0000****

**** Sale of alcohol to the public Thursday to Monday only
Crew bar only, for seven days before commencement and seven days after the event. See condition A2.**

4. The hours the premises may open for other than Licensable Activities shall be:

(i) **Thursday 0000 to Monday 1700 inclusive.**

Mandatory Conditions

Supply of Alcohol:

1. No supply of alcohol may be made under the premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Door Supervision:

Where individuals are required on premises to carry out security activities, they must be licensed by the Security Industry Authority.

Exhibition of Films:

Admission of children to the exhibition of any film is restricted in accordance with:

- (1) Where the film classification body is specified in the licence, unless subsection (2)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
- (2) Where:
 - (a) the film classification body is not specified in the licence; or
 - (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question;
 admission of children must be restricted in accordance with any recommendation made by that licensing authority.

In this section: 'children' means persons aged under 18; and 'film classification body' means the person or persons designated as the authority under section 4 of the

Video Recordings Act 1984 9(c 39) (authority to determine suitability of video works for classification).

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the

policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

4. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula- $P = D + (D \times V)$ where-
 - (i) **P** is the permitted price,
 - (ii) **D** is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) **V** is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence-
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph 2 applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions consistent with the operating schedule

All Licensing Objectives

- A1 This licence shall authorise the relevant licensable activities for a maximum of 59,999 persons. This includes all persons present at the premises in whatever capacity including ticket holders, performers, guests and staff.
- A2 The premises licence shall authorise the licensable activities:-
- a. for the public for a maximum period of five consecutive days from Thursday to Monday on one occasion in a calendar year.
 - b. the crew bar is authorised for the sale of alcohol only to crew members and their bona fide guests for 24 hours per day for the period commencing seven days before the start of the public event and ending seven days after the end of the public event.
- A3 The Premises Licence Holder shall give notice to the Licensing Authority and Hampshire Constabulary of the dates of the event no later than six months before the start of the event.
- A4 The Premises Licence Holder shall produce and submit to the Licensing Authority an initial event management plan (EMP) at least 120 days prior to the commencement of the event.
- A5 The final EMP shall be supplied to the Licensing Authority no later than 28 days prior to each event. No alteration to the EMP shall be made after this date by the Premises Licence Holder except with the written consent of the Licensing Authority.
- A6 A schedule of stewards and security personnel shall be included in the EMP. The final schedule shall be made available to the Licensing Authority and Hampshire Constabulary no later than 28 days before the start of licensable activities for the public. Such a schedule shall include name, date and place of birth and, if applicable, SIA number. No amendments to the schedule shall be made after this date except by agreement with the Hampshire Constabulary and with the written consent of the Licensing Authority.
- A7 The ‘Event Director’ or his nominated deputy shall be available on site at all times that the licensed site is open to ticket holders.

The Prevention of Crime and Disorder

- CD1 The Premises Licence Holder shall agree with the Licensing Authority in consultation with Hampshire Constabulary the number of police officers required at each event, no later than 56 days prior to the start of the event. No licensable activities shall take place unless suitable arrangements are in place to secure the provision of such numbers of police officers.
- CD2 A secure perimeter fence shall be erected around the site of the event, prior to the start of the event, and patrolled by security. The type of fence shall be agreed with the Licensing Authority no later than 120 days before the event.
- CD3 The premises licence holder shall submit a written Crime Management Plan (CMP) that has been produced in conjunction with Hampshire Constabulary. The initial CMP shall be submitted to Hampshire Constabulary no later than 56 days prior to each event. The final written CMP shall be submitted to Hampshire Constabulary no later than 28 days prior to each event. The CMP shall detail, albeit not an exhaustive list: How the event will tackle: acquisitive crime (thefts). The use, consumption and supply of illegal drugs. Violence against the person and protection of the vulnerable young people. It shall also detail the proactive crime prevention measures taken by the premises licence holder utilising advertising and social media. No alteration to the written CMP shall be made after this date by the premises licence holder except with the written consent of the Police Commander for the event and the Licensing Authority responsible for the event.
- CD4 The premises licence holder shall submit a written Security Management Plan (SMP) that has been produced in conjunction with Hampshire Constabulary. The initial SMP shall be submitted to Hampshire Constabulary no later than 56 days prior to each event. The final SMP shall be submitted to Hampshire Constabulary no later than 28 days prior to each event. The SMP shall detail, albeit not an exhaustive list: How the event will manage the training and briefing of security personnel and how crowd management is implemented and managed.
- CD5 The premises licence holder shall appoint a competent crime prevention manager. Their role shall be to facilitate communication between the event organisers, the appointed security contractors and the police and to ensure compliance of CMP and SMP.
- CD6 The campsites, car park and event arena shall be patrolled by security and stewards.
- CD7 Security staff shall carry out random searching at all entrances to the event for drugs, offensive weapons and other prohibited items. Ticket conditions shall indicate that searching will be undertaken. Signage shall be displayed at all entrances indicating searches will take place.
- CD8 No glass containers or bottles shall be allowed inside the event site, with the exception of approved event traders or specific restaurant areas. Bottle banks shall be located at the event site entrances to facilitate disposal.

- CD9 Save for specific restaurant areas approved by the Police in writing, all sales of alcohol and other drinks shall be provided in polycarbonate or similar non glass drinking vessels. All glass bottled drinks shall be decanted at point of sale.
- CD10 A Personal Licence Holder shall be present at each bar throughout any event when alcohol is being supplied under the Premises Licence. The Premises Licence Holder shall produce details of the Personal Licence Holders to the Licensing Authority and Hampshire Constabulary no later than 28 days prior to the commencement of the event.

Public Safety

- PS1 The Premises Licence Holder shall ensure that farm animals are removed from the arena and the campsite at least 21 days prior to the start of any event. This shall not extend to the area used for car parking.
- PS2 No animals, other than guide dogs, assistance dogs and dogs from enforcement agencies are to be allowed onto the site unless agreed in writing with the licensing authority at least 28 days before the commencement of the event.
- PS3 There shall not be any activity which involves body piercing or tattooing carried out on the site.
- PS4 There shall not be any activity which involves members of the public inhaling gases.
- PS5 No legal highs shall be allowed on site, these to include any gas canisters used for that purpose.

Public nuisance

- PN1 A 2,000 capacity car park will be situated on the West side of the event site. Access to this car park will only be permitted with a relevant ticket. This car park will only exit onto the A272. From 12 noon on the Thursday preceding the event until 6pm on the Monday following the event a regular transfer bus will be available to transfer customers between Winchester Train Station and the event site. A transfer policy will be drawn up and circulated to officers no less than 28 days before the event. This policy will articulate the volume and frequency of transfers.
- PN2 No less than 40% of total tickets sold after the first 40,000 tickets, will require the holder of the ticket to access the site by coach (whether public transport or coach transfer from local train stations).
- PN3 The premises licence holder will promote public transportation as the preferred access and egress from the event site. A policy to articulate this activity will be drawn up and circulated to officers no less than 56 days before the event but

both the website, the tickets and all significant promotional activity will promote public transportation.

- PN4 During the 2016 event, the premises licence holder will undertake a comprehensive traffic management survey and assessment with reports and data being made available to officers.
- PN5 The Premises Licence Holder shall produce a Traffic Management Plan (TMP). The final TMP shall be submitted to the Licensing Authority no later than 28 days before the start of the event. No alteration to the TMP shall be made after this date by the Premises Licence Holder except with the written consent of the Licensing Authority.
- PN6 The Premises Licence Holder shall produce an initial Noise Management and Community Liaison Plan (NMP) at least 56 days prior to the commencement of the event. The final NMP shall be submitted to the Licensing Authority for agreement no later than 28 days prior to the commencement of the event. No alteration to the NMP after this date shall be made by the Premises Licence Holder except with the written consent of the Licensing Authority.
- PN7 The final NMP shall contain the methodology which shall be employed to control sound produced on the premises, in order to comply with the premises licence. The NMP must include all of the arrangements for preventing public nuisance and consultation with the local community and shall include:
- a) An inventory of all sound systems to be used on the site.
 - b) A schedule of contact details for those who are responsible for the sound systems.
 - c) A list of stages and cinemas together with sound power output details, a schedule of their location, orientation, and shut down times and their maximum audience capacity.
 - d) Maximum permitted sound power output details for traders.
 - e) Management command and communication structure /methods for ensuring that permitted sound system output and finish times are not exceeded.
 - f) Publication and dissemination of information to the public and arrangements for provision and staffing of a hotline number for dealing with complaints.
 - g) Action to be taken by the Event Organiser following complaints.
- PN8 The Premises Licence Holder shall ensure compliance with all aspects of the Noise Management and Community Liaison Plan.
- PN9 At least 7 days prior to an event the Premises Licence Holder shall provide to the licensing authority a telephone number for contacting the licence holder or a nominated representative during the course of an event.

- PN10 The Premises Licence Holder shall produce and make available a Public Information Document with details of arrangements for the event based on the EMP and NMP that might affect the local community. This shall be made available at least 7 days prior to the event and published through a method agreed with the Licensing Authority.
- PN11 Between the hours of 1100 and 2300 noise levels from the event shall not exceed 55dB $L_{Aeq, (15 \text{ mins})}$ and between the hours of 2300 and 0400 noise levels shall not exceed 45dB $L_{Aeq, (15 \text{ mins})}$.
- PN12 Between the hours of 1100 and 0400 noise levels from music in the octave band frequency range with a centre frequency of 63 Hz and levels from music in the octave band frequency range with a centre frequency of 125Hz shall not exceed 65dB($L_{eq, 15 \text{ mins}}$).
- PN13 All noise levels from music shall be measured as above in free field conditions and in the absence of significant local noise sources at locations to be agreed in writing with the Licensing Authority no later than 28 days in advance of the event.
- PN14 The sound systems of the principal stages shall be tested to ensure compliance with above levels prior to the commencement of the event. The Licensing Authority shall be notified no less than 24 hours in advance of such testing being undertaken.
- PN15 The Premises Licence Holder shall appoint a competent noise consultant to monitor and record on site and off site noise, to ensure compliance with noise levels.
- PN16 The Premises Licence Holder shall not permit amplification equipment to be brought onto the site unless:-
- a) it is for use as part of regulated entertainment.
 - b) it is for the use of authorised traders for the sole purpose of providing 'incidental' or background music to their stall or fairground attraction.
- PN17 The Premises Licence Holder shall ensure that a deployment of security personnel shall patrol the site for the duration of the event to monitor for unlicensed events taking place or about to take place, and:
- a) Upon discovery of such activities or equipment not as described in Condition PN16, arrangements shall be made for the amplification equipment to be confiscated immediately or, if not possible, at the earliest reasonable opportunity.
 - b) Arrangements shall be made for confiscation of equipment in the case of traders where, in the opinion of the Licensing Authority, a noise nuisance is being or likely to be caused.

PN18 Between the hours of 00:00 and 04:00 on a Monday morning, regulated entertainment shall be limited to the following:

- a) The playing of recorded music only in the format of a 'silent disco', defined as being 'the playing of recorded music with or without a DJ, in such a way that it shall only be heard through headsets worn by persons present'.
- b) The playing of a film provided that no noise shall be heard at the boundary of the licensed area.
- c) No other form of regulated entertainment shall be permitted.

PN19 No regulated entertainment shall be provided in areas B and C as marked on the licence plan attached to the premises licence.

The Protection of Children from Harm

CH1 The Premises Licence Holder shall prominently display notices at the point of sale that state 'It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 Licensing Act 2003'.

CH2 The Premises Licence Holder shall operate a 'Challenge 25' scheme with signage being displayed in all locations relevant to the sale of alcohol.

CH3 The Premises Licence Holder shall provide suitable training or instruction to all staff engaged in the sale of alcohol in relation to the prevention of sales to persons under the age of 18 years and to persons who are drunk. A written record shall be made of such training and be made available to the Licensing Authority or Hampshire Constabulary upon request.

CH4 No person under the age of 18 may serve alcohol.

CH5 Soft drinks and free drinking water shall be available on site as an alternative to alcohol.

CH6 No person under the age of 18 shall be permitted on the premises unless accompanied by an adult.

CH7 Any site / event staff having responsibility for the welfare of children on site shall be DBS checked (Disclosure and Barring Service) and their name date and place of birth made available to Hampshire Constabulary 28 days prior to the event taking place. The EMP shall include a plan to deal with all such lost / found children.

The meeting commenced at 9.30am and concluded at 12 noon.

Chairman